

PRC Conditions, Terms, and Limitations for Vehicle Repairs

CASE Name: _____ Case No: _____

Thank you for your inquiry regarding a vehicle repair. Listed below are specific conditions, terms and limitations that apply. This list is not all inclusive. This benefit is also subject to the terms of the Marion County PRC / BOOST Plan and all applicable laws and regulations. Additionally, the following information explains what is generally required for us to consider your situation. Additional information may be required depending on your particular circumstances.

1. You must obtain and provide us with an itemized list of the specific repairs needed and the total costs to make those repairs from a qualified technician. Repairs (the portion paid) by this agency are not subject to sales tax. The selected technician / business will be provided with the State of Ohio Department of Taxation Sales and Use Tax Unit Exemption Certificate for their tax records.
2. You cannot be related to the technician or business owner.
3. You must provide the following verifications: (when requested)
 - Proof of your current ownership of the vehicle, such as; the Title or Bill of Sale, etc.
 - Your current valid driver's license.
 - Proof of current vehicle insurance and verification that it equals or exceeds the state minimum level of insurance.
 - Verification of employment.
4. Your assistance group cannot have another vehicle readily available for work-related transportation.
5. The costs and frequency of use of this benefit cannot exceed the limits established in the PRC Plan.
6. Repairs are limited to non-commercial vehicles.
7. As the consumer, you (**not MCJFS**) are responsible to make certain that the repairs and improvements (including the parts, materials, workmanship, etc) are completed to your satisfaction. As the consumer, you (**not MCJFS**) are responsible to establish with the provider of the service if a warranty is available or exists for the parts, material, labor, workmanship, etc. As the consumer, you (**not MCJFS**) are responsible to establish with the provider of the service if they provide any type of insurance for your vehicle while under their care. Although we are not involved in any of these issues we want to stress how important it is to discuss any concerns you have with your service provider and to obtain any documentation you need before the work is authorized.

Your case manager will determine your final eligibility for this benefit. This process will include a review of your application, a review of all required verifications and a review of all terms, conditions and limitations for this specific benefit. You will also be required to develop a plan to effectively prepare for this need in the future. In some instances, a **co-payment** will be required from you **before** a **Marion County Vendor Payment Authorization Voucher** is issued. A **Marion County Vendor Payment Authorization Voucher** will be issued after all conditions have been met. It is your responsibility to present the voucher to the vendor. **Read and/or otherwise be certain you thoroughly understand the significance of signing the voucher before you sign it. Do not start any work on the vehicle prior to receipt of the voucher.** Any work performed prior to receipt of the voucher and/or not specifically included in the itemized estimate are your responsibility. This may include additional repairs discovered during the repair process.

By my signature below, I acknowledge that I have read and/or have had explained to me, and understand, and agree to the terms and conditions required to be issued a voucher for vehicle repair, and furthermore; I acknowledge that the voucher authorization process has been explained to me and that I understand the process, and furthermore; I accept this assistance and payment subject to all provisions of the Laws of the State of Ohio and will not permit any lien or claim to be filed or prosecuted against the Ohio Department of Job & Family Services, The State of Ohio, Marion County Board of Commissioners, or Marion County Job & Family Services and its agents on account of any labor, services, or materials furnished now or in the future.

Customer: _____, Date: _____ Witness: _____

This is Not a Marion County Vendor Payment Authorization Voucher

Dist: Original to MCJFS - Copy to Customer